M-Files – Content Management

With M-Files, it doesn't matter how you use content, where it resides, what platform you have, or which user interface you use — you always have a unified user experience. You can use it anytime, anywhere, and with any device, from the cloud, on-premises, or as a hybrid solution. Improve collaboration with scalable, agile cloud services and integrate with local servers to leverage existing infrastructure.

Automate Document Handling

The amount of information is doubling every two years. That information comes in increasingly different formats and is stored in an increasing number of systems and repositories. M-Files uses artificial intelligence to analyse, categorise, and tag information automatically.

The out-of-the-box and self-learning intelligence features let anyone reap the benefits of AI. Distinguish business-critical and time-sensitive data from clutter, and automatically classify and tag it to be able to focus on value-added operations rather than manual document handling.

Use Content Intelligently

M-Files lets you manage information based on what it is rather than where it's located on the company network. There is no need for migration since you can either store information in M-Files or connect to other systems and repositories — managing it in one view.

M-Files lets you manage both structured data, like customer records, and unstructured content, like documents, images and emails. Users benefit from powerful tools to find, edit, share and organise content and information directly from SharePoint, Salesforce or any Windows application. Information is always in context and available for relevant personnel and for the task at hand, minimising time spent on finding and managing information.

Reduce Business Risk & Improve Compliance

The built-in workflows of M-Files help you reduce regulatory risk and comply with industry standards or company policies by minimising human error.

M-Files helps you keep track of critical tasks and reduce the risk of non-compliance. It empowers you to organise, record and automate everything in your business, streamlining audit processes. With compliance built in it does not impose an extra burden on staff having to do their jobs making them more productive.

The technical detail

Content in Context

Content is only valuable in the correct context. The same information has different relevance for those in differing roles. So, the ability to personalise how you collate the same content is very useful.

By concentrating on context you can filter out much of the irrelevant and inappropriate clutter that pervades all our repositories.

Ease of Use

IT systems and software can only enhance efficiency if users embrace them to their everyday use cases.

Intelligent Information Management offers one unified user interface on all devices and across all repositories and platforms, across cloud and on-premises implementations making it easy for end users.

One Version

Information is often copied to several different locations by employees who need access in their own context. Up to 70% of documentation is recreated at some point.

With Intelligent information Management everyone uses the single, correct version of a document and there is no need for copies creating version chaos.

No Silos

All organisations use specialised systems for different parts of their business. The only issue is that data silos start appearing.

Yet, you frequently need access to all information even when it crosses system boundaries M-Files' Intelligent Metadata Layer enables access to many popular systems enables you complete visibility of all relevant content.

Business Workflows

Managing processes and documents is a key re-quirement. All the better where the business drivers for these processes can be embodied in electronic workflows.

Some business processes of necessity are complex and need special treatment. M-Files provides a method to embody your own bespoke subroutines in the system for ultimate flexibility should you need.

Better Compliance

Businesses need to comply with laws and regulations as well as industry standards and internal guidelines.

The ability to separate business-critical or sensitive data from clutter will help handle sensitive information accordingly. With the automated workflows of Intelligent Information management, it is easier to comply with regulations, and automatically keep audit

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